



UNIDO GEF Project GF/MOL/10/001

DETAILED DRAFT AGENDA

1st meeting day: 25th of April 2012		
Main Topics: Monitoring & Verification & Benchmarking Program (M&V&BM) and Industrial Energy Efficiency Best Practice Information and Dissemination Program (BPID)		
Time	Topic	Who
09:00	Welcome and introduction of all participants	All
09:15	Austrian experience with establishing the NEEAP and operating the monitoring platform <ul style="list-style-type: none"> • general information on Austrian saving targets • participative process on voluntary agreements with the interest representations of the utilities • top-down methods and energy indicators • industry and branch specific data collection on national level (top-down) • bottom-up methods and database • online presentation of the Austrian database especially energy audits and measures for industry in database 	Gregor Thenius, AEA
11:00	Austrian experiences with programs for M&V energy efficiency of enterprises. <u>Data collection on enterprise level</u> (bottom-up) within: <ul style="list-style-type: none"> • voluntary agreements between Ministry of Environment and Ministry of Economy with Austrian enterprises • klima:aktiv award for energy efficient enterprises • branch specific energy concepts; establishing of branch specific energy benchmarks • data collection sheet for dairy benchmark study 	Petra Lackner, AEA
12:00	Austrian experiences with programs for energy audits: <ul style="list-style-type: none"> • online access to database of energy saving measures • data collection sheet of energy audits for SMEs International developments within Monitoring & Verification: the ISO M&V program	Rainer Stifter, ENERGON
12:30	Lunch break	
14:00	Presentation of suggested content of the IEE BPID program <ul style="list-style-type: none"> • setting up the marketing plan • website, brochures, leaflets, films etc. • organizing own events (two seminars) and presentations on other events 	Rainer Stifter, ENERGON
15:00	Situation in Moldova <ul style="list-style-type: none"> • requirements for M&V&BM according to Moldovan laws • status of website development and planned awareness raising activities of MEEA e.g. within the Swedish funded project 	Calin Negura, MEEA
15:30	Coffee break	
16:00	Team work on methods and templates for IEE BPID <ul style="list-style-type: none"> • discussion on marketing plan <ul style="list-style-type: none"> ○ define responsibilities and resources ○ fix next steps like contact of enterprises for videos etc. 	AEA, ENERGON, MEEA, Moldovan stakeholders
18:00	End of first meeting day	



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2nd meeting day: 26th of April 2012		
Team work for M&V&BM Programs		
Time	Topic	Who
09:00	Overview on data sources and availability in Moldova relevant for NEEAP and M&V	Calin Negura, MEEA
09:30	Benchmarking study with Moldovan dairies <ul style="list-style-type: none"> • overview of Moldovan food sector and Moldovan dairies (number of companies, employees, products, export quota etc. • suggestions for best way to contact pilot companies for energy benchmark study and convince them to participate • Rumanian experience with BESS Benchmarking – is it useful for UNIDO-GEF project? 	Igor Zanoaga
10:00	Teamwork on methods, templates and legal framework of M&V&BM programs <ul style="list-style-type: none"> • discussion on energy indicators: <ul style="list-style-type: none"> ○ advantages, disadvantages of different indicators ○ statistical data necessary for calculating energy indicators: are these data available in Moldova? • which programs and experiences presented on the first meeting day are of interest for the Moldovan M&V Programs? • what kind of support from AEA do the Moldovan stakeholders expect for the M&V&BM program? 	AEA, ENERGON, MEEA, Moldovan stakeholders
12:30	Lunch break	
14:00	Continuation on teamwork for methods, templates and legal framework of M&V&BM programs <ul style="list-style-type: none"> • next steps for benchmarking study with dairies • discussion on the training session for M&V&BM programs during the third mission 	All
17:30	Summary of teamwork, next steps for developing M&V&BM programs and training session	Petra Lackner, all
18:00	End of second meeting day	

3rd meeting day: 27th of April 2012		
Main Topic: Industrial Energy Efficiency Best Practice Information and Dissemination Program and Recognition Program (BPR Program), Room for bilateral discussions with Gregor Thenius		
09:00	Austrian experience with organizing energy efficiency awards <ul style="list-style-type: none"> • within the climate protection program “klima:aktiv” • methods to monitor an improvement in “the overall energy performance of enterprises” 	Petra Lackner, Gregor Thenius
10:00	Team work on structure of IEE BP recognition program in Moldova and on methods to monitor overall energy performance of enterprises <ul style="list-style-type: none"> • fix roles and responsibilities • method to find most efficient enterprises by searching data of the M&V programs • templates for “call of projects” to open the award to enterprises outside UNIDO GEF project and M&V database or, • to use the “call of projects” to gain enterprises data for the database 	All
12:00	Summing up of results of second mission and agreement on next steps	Petra Lackner, all
13:00	Lunch and end of 2 nd Mission	